




**The Kite
Academy
Trust**
Flying high
together

KITE ACADEMY TRUST
CHARGING & REMISSIONS POLICY

v.XX.07

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1 Introduction

The Kite Academy Trust wishes to provide the best possible educational opportunities available for all children within the funds allocated by the Education Funding Authority. Education during normal academy hours must legally be free of any compulsory charge to parents/carers, and the Trust and its academies are committed to upholding these legal requirements. This policy ensures that, during the academy day, all children have full and free access to a broad and balanced curriculum.

2 Admissions

There is no charge for admissions.

3 Academy Meals

There is no charge for children who are entitled to free school meals. Children who are not entitled to free school meals will be charged as per the current prices.

4 Public Examinations

There is no charge for examinations that are part of the national curriculum and on the academy's set examinations list, where children have been prepared for the examinations by the academy.

5 Optional Activities Outside of the Academy Day

Charges will be made for optional, extra activities provided outside of the academy day e.g. music lessons, activities/clubs led by outside providers. These activities are not part of the National Curriculum or religious education, nor are they part of an examination syllabus.

Participation in any optional extra activity will be on the basis of parental choice and a willingness to pay the charges. The academy will need to have the agreement of parents/carers before organising the provision of an optional extra where charges will be made.

At the discretion of the Head Teacher, each academy may offer staff-led clubs/activities outside of the academy day. There will be no charge for these clubs/activities, as indicated by the academy.

6 Music Tuition within the Academy Day

The Kite Academy Trust follows government legislation that states that all education provided during academy hours must be free; however, music lessons are an exception to this rule. Charges will be made if the teaching is not an essential part of either the National Curriculum or a public examination syllabus being followed by the child(ren), or the first access to the Key Stage 2 Instrumental and Vocal Tuition Programme (Wider Opportunities). The academy may charge for teaching requested by parents and delivered by specialist tutors given to either an individual child or groups of children. The cost of these lessons may depend on the size and duration of the class as well as the type of instrument. The academy will not charge if the music tuition is part of the National Curriculum or public examination syllabus being followed by the child.

7 Education Partly during the Academy Day

If a non-residential activity happens partly inside the academy day and partly outside of it, there will be no charge if most of the time to be spent on the activity falls within the academy day. Conversely, if the bigger proportion of time spent falls outside of the normal academy day, charges will be made.

When such activities are arranged, a breakdown of how the charges were calculated will be available.

8 Residential Trips

Charges will be made for board, lodging and activities. When such trips are arranged, a breakdown of how the charges were calculated will be available e.g. materials, equipment, entrance fees, non-teaching staff and transport.

Other charges will be made to cover costs when the number of academy sessions missed by the children totals half or more of the number of half-days taken up by the activity. In such cases, parents/carers will be told how the charges were calculated.

9 Extra-curricular Activities

The Kite Academy Trust is dedicated to providing a well-rounded and extensive education for our children which includes a wide range of extra-curricular activities.

Staff led activities may incur a charge to cover the cost of materials.

Some clubs run by outside providers will incur a charge.

10 Extended Services

The Kite Academy Trust offers extended services in some of its academies which include breakfast and after school clubs. A reasonable charge will be made for these services.

11 Calculating Charges

When charges are made for any activity, whether during or outside the academy day, they will be based on the actual costs incurred, divided by the total number of children participating.

The principles of best value will be applied when planning activities that incur costs to the academy and/or charges to parents/carers.

Where a charge may be made to parents/carers in certain defined circumstances, our academies will have identified the activities for which charges will be made, and explained the basis on which charges may be reduced or waived for certain children.

12 Remissions & Concessions

Each academy will give consideration to the remission of charges to parents/carers who receive Universal Support payments.

Children of families who receive these payments are also entitled to free school meals.

Parents/carers who are eligible for the remission of charges will be dealt with confidentially. The Head Teacher will authorise the remission of charges, and may choose to subsidise part or all of the payment for certain activities and children.

13 Voluntary Contributions

Certain educationally valuable activities are dependent on financial contributions in whole or in part from parents/carers. In any case where an activity cannot be afforded without voluntary funding, this will be made clear to parents/carers by the academy, and cancelled if insufficient contributions are received; if the activity is cancelled, all monies paid will be returned to parents/carers. Our academies will endeavour to keep financial contributions to a reasonable minimum, and to ensure, as far as possible, that all children are able to take part, irrespective of their circumstances. Voluntary contributions may be sought for activities during the academy day which entail additional costs e.g. materials, equipment, entrance fees and transport between the academy and the activity.

The Kite Academy Trust is committed to ensuring fair access and treatment of all children, and this means ensuring that no child is excluded from an activity because their parents/carers cannot or will not make a contribution. There is no obligation for a parent/carer to make any contribution.



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